



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 12, 2011

The Knightdale Town Council met at 8:30 a.m. at the Knightdale Public Safety Center Training Room, 967 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Terry Gleason and Tim Poirier.

ABSENT: Councilors Jeff Eddins and James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; James Overton, Finance Director; Joanna Gombatz, Accounting Operations Manager; Chris Hills, Planning Director; Shawn Brown, Public Safety Director; Tracy Pedigo, Public Works Director; Tina Cheek, Parks and Recreation Director; Keith Archambault, IT Administrator.

Welcome

Town Manager Seth Lawless welcomed participants at 8:36 a.m.

Five-Year Forecast – Employment

Town Manager Seth Lawless presented the employment forecast for the next five years adding ten new positions.

Council discussed various departmental staffing needs and gave staff the following direction:

- Move Athletic Supervisor position to fiscal year 2014
- Utilize equipment for increased efficiency if possible
- Consider contracting vs. hiring staff when possible
- Provide high level of service for athletic field and gateway maintenance

Five-Year Forecast – Financial

Finance Director James Overton presented the forecast of revenues and expenditures over the next five years.

Council discussed possibility of cell tower sale to help fund the proposed park.

Preliminary CIP 2012-2016

Discussion of various proposed improvements.

Council requested holding a Committee of the Whole meeting to review the Local Government Commission's comparison data for municipalities.

Discussion of Utility merger data and the Town's position with the City of Raleigh.

Park Discussion

Council discussed the condition of the Watson house, private funding for future improvements, maintaining one of the sheds to preserve an older structure.

Council instructed staff to research whether Build America Bonds could be refinanced.

Meeting recessed for lunch at 11:25 a.m.

Meeting resumed at 11:34 a.m.

Joint Session with Land Use Review Board

Planning Director Chris Hills introduced Land Use Review Board members in attendance.

Discussion of Land Use Review Board members' concerns and vision for Knightdale.

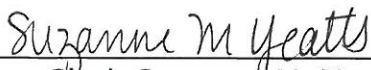
Paperless Agendas

Town Clerk Suzanne Yeatts and IT Administrator Keith Archambault presented a proposal to purchase small touch screen laptops for Council to view agenda documents prior to and during Council meetings.

Meeting adjourned at 12:15 p.m.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts